

## ANNUAL INSPECTION REPORT FORM

Please refer to the Authorization to Discharge for specific information regarding the frequency of maintenance, inspection, and reporting requirements.

Permit #: -

Project Name:

Permittee Name:

Address:

Phone #:

Inspector Name (if applicable):

**\*Inspector does not need to be an Engineer, Authorized Representative is acceptable**

Address:

Phone #:

Has ownership or project name changed since previous authorization? N Y - *If yes, attach explanation.*

Has amount of impervious area changed since previous authorization? N Y - *If yes, attach explanation.*

### **Maintenance Requirements**

General Permit 3-9010 requires that a permittee shall at all times properly operate, inspect and maintain all stormwater treatment and control systems which are installed or used to maintain compliance with this general permit. The permittee shall continue to comply with the inspection and maintenance requirements set forth in the individual stormwater permit that was previously issued for the permittee's stormwater system, unless specifically modified by the Department in your Authorization to Discharge under General Permit 3-9010. The inspection and maintenance requirements in the previous individual permit were specifically tailored for the stormwater system. A copy of the previous individual stormwater permit can be obtained from the Stormwater Section by calling (802) 241-4320.

### **Maintenance Inspection Checklist**

Please consider the items listed below:

- Are there any vegetated areas that require mowing or other maintenance? N Y - *If yes, attach an explanation and schedule for mowing or maintenance to be completed.*
- Do catch basins need maintenance or sediment removed from sumps? N Y - *If yes, attach an explanation and schedule for maintenance or cleaning to be completed.*
- To the best of your knowledge, have there been any illicit discharges to the system (illicit discharges would include dumping of oil, gas, detergent, vehicle wash water, etc)? N Y - *If yes, attach an explanation and preventative measures taken.*
- Has there been any re-routing of stormwater to avoid the system? N Y - *If yes, attach an explanation.*
- Was any erosion noted during inspection (for example in areas of exposed soil in channels, outlets, or on pond berms)? N Y - *If yes, provide explanation and schedule for repair.*
- Was any accumulation of sediment noted in the basins, ponds, or constructed wetlands? N Y - *If yes, provide an explanation and schedule for cleaning.*

- Have you performed all of the inspection and maintenance requirements in the individual stormwater permit that was previously issued for your stormwater treatment and control system? N Y. *If there are inspection and maintenance requirements in the previous individual permit that are not listed above, please attach an explanation of them and provide a schedule for their completion or indicate that they have been completed.*
- Is there any additional maintenance or repairs needed at this time? N Y. *If yes, provide an explanation and schedule for maintenance or repairs to be completed.*

Based on the above observations, and to the best of my knowledge, this report can serve as confirmation that the stormwater system **is** being maintained and operated in general conformance with the approved plans and the discharge permit referenced above, and that the stormwater system is in good operating condition.

Based on the above observations, and to the best of my knowledge, this report can serve as notification that the stormwater system **is not** being maintained and operated in general conformance with the approved plans and the discharge permit referenced above, and that the stormwater system is **not** in good operating condition. *(If checked, attach an explanation noting any deficiencies as well as a schedule for correction of the deficiencies. Note: Any deficiencies noted during inspection shall be corrected as soon as possible, but not later than sixty (60) days after detection).*

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Signature of Inspector

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Date of Inspection

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Print or Type Name